

**MARGAM JOINT CREMATORIUM COMMITTEE**  
**REPORT OF THE SUPERINTENDENT & REGISTRAR**

**16 JUNE 2017**

**MATTER FOR DECISION**

**WARDS AFFECTED:**

All

**Wesley Media Music System**

**Purpose of Report**

1. To inform Members of the progress of the operation of the Wesley Media Music System and sound system and to decide on ancillary charges.

**Background**

2. The new sound system was installed in the chapel during January 2017 with the music side of Wesley Media becoming operational at the beginning of May. The Music System does away with the need of bereaved families having to supply CD's which then had to be brought to the Crematorium by the Funeral Director / Family and then booked in to the office and tested by Staff etc.
3. The system has been welcomed and embraced by all Funeral Directors who have hailed the installation an outstanding success. Many comments have also been received regarding the much improved quality of the sound in chapel.
4. The remaining features of the Media system will become operational in the next few weeks and these are:

- Audio recording
- Video recording
- Visual Tributes (to be shown on the screens)
- Web-casting

5. It is proposed to charge a fee for each of these features which will cover the cost of supplying the service to families. The proposed fees are as follows:

**Wesley Media Charges**

<b><u>Service Provided</u></b>		<b><u>Cost to families</u></b>
<b><u>Audio Recording</u></b> (USB memory stick or CD as requested)	1st USB	£53.00
	Additional USB's	£23.00
<b><u>Video Recording</u></b> (USB memory stick or CD as requested)	1st USB	£53.00
	Additional USB's	£23.00
	Tribute embedded in video recording	£18.00
<b><u>Visual Tribute</u></b>	Max of 30 photographs + 4 minsVideo	£92.00
	USB (copy of tribute)	£32.00
	Single Photograph	£18.00
<b><u>Web Casting</u></b>	Per service	£53.00

**Financial Impact**

6. We will be invoiced separately by Wesley Media and the cost of these features will be paid for by the Funeral Directors when paying the main cremation fees.

## **Equality Impact Assessment**

7. There is no requirement for an equality impact assessment for this report. The proposal would however allow persons who were not able to attend the Crematorium to view services.

## **Workforce Impacts**

8. There are no workforce impacts arising from this report.

## **Legal Impacts**

9. Legal powers are available to make these charges

## **Risk Management**

10. There are no risk management issues arising from this report.

## **Consultation**

11. There is no requirement under the Constitution to consult on this item.

## **Recommendation**

12. That the charges set out in the table to paragraph 5 of this report be approved.

## **Reason for Proposed Decision**

13. To establish the charges which will give rise to improved options for service.

## **Implementation of Decision**

14. The decision is proposed for implementation after the three day call in period.

## **Appendices**

15. None

## **List of Background Papers**

16. Correspondence from Wesley Media.

## **Officer Contact**

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